



Inner North West Community Committee

Headingley & Hyde Park, Little London & Woodhouse,
Weetwood

**Meeting to be held in Meanwood Community
Centre, Stainbeck Ave, Meanwood, Leeds LS7 2QU**
Wednesday, 5th July, 2023 at 6.00 pm


Councillors:

A Garthwaite - Headingley and Hyde Park;
A Hannan - Headingley and Hyde Park;
J Pryor - Headingley and Hyde Park;

E Flint - Weetwood;
J Heselwood - Weetwood;
I Wilson - Weetwood;

J Akhtar - Little London and Woodhouse
K Brooks - Little London and Woodhouse
A Marshall-Katung - Little London and Woodhouse





To note: Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.

Agenda compiled by: Cassie Sivapalan, Tel: 0113 37 83136 Governance Services, Civic Hall, LEEDS LS1 1UR

Head of Locality Partnerships: Liz Jarmin, Tel: 0113 37 89035

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rules 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence</p>	
6			<p>MINUTES - 29TH MARCH 2023</p> <p>To confirm as a correct record, the minutes of the meeting held on the 29th March 2023.</p>	7 - 14
7			<p>APPOINTMENTS TO COMMUNITY COMMITTEES 2023/24</p> <p>To receive and consider the attached report of the City Solicitor which invites Community Committee Members to note the appointment of Councillor I Wilson as Chair of the Community Committee for 2023/24 as agreed at the recent Council Meeting, and also invites the Committee to make appointments to those positions detailed in section 6 of the submitted report.</p>	15 - 32
8			<p>VISION ZERO</p> <p>To receive the report of the Team Leader, Safe and Sustainable Travel, which invites Members and local residents to provide reflections on the recently implemented Vision Zero Strategy. Additionally the report invites participants to engage in a wider discussion regarding road safety and Active Travel in the Inner North West area.</p>	33 - 34

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9			<p>UPDATE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships.</p>	35 - 44
10			<p>FINANCE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships.</p>	45 - 54
11			<p>OPEN FORUM</p> <p>In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note the date and time of the next meeting as 27th September at 6pm.</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ol style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

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INNER NORTH WEST COMMUNITY COMMITTEE

WEDNESDAY, 29TH MARCH, 2023

PRESENT: Councillor I Wilson in the Chair

Councillors J Akhtar, K Brooks, E Flint,
A Garthwaite, C Howley, A Marshall-
Katung and J Pryor

46 Appeals Against Refusal of Inspection of Documents

There were no appeals.

47 Exempt Information - Possible Exclusion of Press and Public

There were no exempt items.

48 Late Items

There were no formal late items. However, supplementary information in relation to Agenda Item 8 – Finance Report was published prior to the meeting and circulated to members. Minute No. 52 refers.

49 Declaration of Interests

No interests were raised at the meeting.

50 Apologies for Absence

No apologies of absence were received.

51 Minutes - 25/01/23 & 10/03/23

RESOLVED – That the minutes of the previous meetings held Wednesday, 25th January 2023 and Friday, 10th March 2023, be approved as an accurate record.

52 Finance Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy Budget 2022/23.

Following publication of the agenda, supplementary information was published and distributed to members. The information related to some applications for consideration by the Committee.

The Committee noted the following:

- The Wellbeing Budget Position 2022/23. The balance stood at £1,290.
- Covid Funding 2021/22. A breakdown per ward was provided and a suggestion was noted to re-name 'Covid Funding' to 'Ward Pot Funding' as this was more relevant.
- Youth Activities Fund Position 2022/23. The balance stood at £1,270.72.
- Small Grants & Skips Budget 2022/23. It was noted the balance stood at £-176.36. It was acknowledged the figure is currently negative, but efforts will be made to rectify this.
- Capital Budget 2022/23. The balance stood at £12,314.28.
- Community Infrastructure Levy Budget 2022/23. The balance stood at £96,726.

The Committee discussed and agreed the following projects:

Project Title	Amount requested	Amount approved	Decision
Little London Commissioned Project	£2,000	£2,000 (Wellbeing)	Agreed
Weetwood Free Little Library	£650	£650 (Wellbeing)	Agreed
Woodhouse Moor Tennis Programme	£1780	£1780 (Wellbeing)	Agreed
Leedswatch CCTV Maintenance	£3,000	£3,000 (Wellbeing)	Agreed
LCC Youth Service – INW Holiday Projects	£2,860	£2,860 (YAF)	Agreed
LCC Youth Service – Weetwood Youth Project	£4,530	£4,530 (YAF)	Agreed
Art Camp 2023/24	£10,890	£10,890 (YAF)	Funding for Easter Camp Only Agreed £ 980
Leeds Hyde Park Football Club	£42,000	£42,000 (YAF)	£10,000 was agreed
Weetwood Football League	£600	£600 (Small Grants)	Agreed
Road Block System	£3,278.90	£3,278.90 (Capital)	Agreed
Women's Group	£12,234.56	£12,234.56 (Wellbeing)	Agreed on the basis that match funding from HAP is sought

Irish Arts	£750 (Wellbeing)	N/A	Deferred
LCC Breeze	£3,800 per event	£7,600 (YAF)	Agreed (2 events)

RESOLVED – To:

- a) Note details of the Wellbeing Budget position (as detailed in Table 1 of the submitted report)
- b) Review the minimum conditions
- c) Note the monitoring information of its funded projects
- d) Note details of the Youth Activities Fund position (as detailed in Table 2 of the submitted report)
- e) Note details of the Small Grants and Skips Budget (as detailed in Table 3 of the submitted report)
- f) Note details of the Capital Budget (as detailed in Table 4 of the submitted report)
- g) Note details of the Community Infrastructure Levy Budget (as detailed in Table 5 of the submitted report)
- h) Consider the applications as listed above.

53 Cost of Living Report

The report of the Localities Officer introduced a discussion on the 'Cost of Living Crisis', to provide the Inner North West Community Committee with an understanding of the cost of living crisis across the 3 wards.

The Chair opened up the item, by explaining the Committee are keen to hear from groups and organisations on their contributions in the community, and any issues regarding additional support required or challenges faced, and to identify any gaps.

Residents of the community and local organisations provided an update on the following:

- LS16 Community Uniform Exchange. Parents are struggling with buying food for their families, and the Uniform Exchange seeks to provide uniform to alleviate financial pressures on families.
- Cardigan Community Centre. There is an after school club aimed at 5-11 year olds, providing a range of children's activities as well as providing warm drinks and snacks. The Centre keeps a box of clothes to provide people with warm options and caters for refugees and the elderly. It was also acknowledged that there is a number of students struggling with isolation issues and the Centre has established a breakfast group.
- Saint Augustine's Wrangthorn. A warm space community session is run on a Wednesday, and it was confirmed a mixture of people attend and the space is open for all, as well as a lunch club on Sunday tailored at students. Further to comments about isolation, it was acknowledged that students may often struggle financially and with receiving support from people. Concerns were raised regarding longer term stability of financial support.

- Left Bank Leeds. A lot of local people are taking advantage of the warm space and free WI-FI.
- Rainbow Junction. There is a community café which runs on a Monday and Thursday. The community café offers local people with the opportunity to pay for food as 'they feel' with no set amount. There is also a food share set up on a Friday that people do not need referring to.
- St Pauls. Offers a warm space for the community and on a Monday evening there is a 'tea time meal together' and sports activities run by Your Backyard. A mixture of people attends and has developed into a good sense of community. Concerns were raised regarding volunteer funding and how best to communicate with the community.
- Caring Together in Woodhouse and Little London. Provides individual advice for those aged 55+ for people seeking support on benefits, debt advice and health issues. They also offer hot meals on Wednesday evening and various excursions and activities.
- Woodhouse Community Centre. There is a breakfast and lunch club twice a week that is volunteer led, with approximately 50 people attending. There are many activities that are free of charge and the lunch club is extending to beyond the capacity of the centre. Concerns were raised regarding there not being enough staff to cover household support fund advice and a recent funding bid only allowed for 1 extra colleague to help one day per week.
- Little London Food Pantry. Residents donate £3 per week and receive £15 worth of food, that they are able to choose themselves. There is a community café running parallel to the pantry and the environment is positive. It was noted that the pantry will be trialling a way to help residents save their monies by working in liaison with the Leeds Credit Union. The pantry also invites representatives to provide support to residents on debt advice, food poverty, housing etc.

The Committee raised the following matters:

- Respite for volunteers who worked through the Covid-19 pandemic and those continuing to volunteer. It was acknowledged that additional volunteers would benefit a number of local organisations, as well as providing them with training opportunities to broaden their skillset, to help assist with advice such as debt and food hygiene training. It was suggested that a joined-up approach be explored in terms of training volunteers as a cost effective way forward.
- It was acknowledged that the Committee cannot solely tackle poverty as a whole, but it was suggested that the Committee focus on one priority to help assist with things such as uniform, food and warm spaces.
- To link up organisations and help each other understand the work going on to assist communities.
- A suggestion was made that a meeting be established to invite representatives from schools and children's centres to understand their gaps, as it was acknowledged they work more closely with young vulnerable children and parents. Further to this, it was acknowledged

that it may be beneficial to invite a representative along from Jobshops as issues linked with difficulties with recruitment and part time living wage.

- Woodhouse Community Centre has struggled to get external agencies to attend the centre as there is usually a high cost associated with this. This issue raised particular concern as residents were keen to receive debt advice. Further to this, a member suggested that a group of volunteers be put forward to be accredited in providing advice and whether mice money from the Community Committee would cover this.

The Chair concluded by highlighted the importance of ensuring services are open and accessible to those most in need and assisting in helping volunteer capacity, as well as supporting broadening their skillset. The Localities Officer added that a note will be written to organisations and volunteers outlining the number of options in terms of training such as safeguarding, mental health and first aid.

RESOLVED – To note the contents of the report and discussions during consideration of this item.

Councillor Garthwaite left the meeting at 6:45pm and Councillors Akhtar, Pryor and Howley left the meeting at 7pm.

54 Update Report

The report of the Head of Locality Partnerships provided an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provided an opportunity for further questioning, or to request a more detailed report on a particular issue.

The report further provided regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champion roles, community engagement, partnership and locality working.

It was noted that background work is taking place to tailor the information inputted into the Update Report, and more information around updates from local groups and organisations to be included.

The following information was highlighted:

- The Youth Summit took place on 12th January 2023 and attended by 30 young people from across 6 schools from across the Inner North West 3 wards. This highlighted a stronger working relationship with schools.
- An update from Burley, Little London, and Quarrymount Children's Centres. The information highlights a particular demand on Family Work caseload.
- Environmental Sub-Group. A decision is awaited from the universities about this year's course of action regarding Changeover. Further to a question regarding the universities undertaking consultation with local

communities, it was noted the question has been asked and a response is awaited.

**55 RESOLVED – To note the contents of the report.
Open Forum**

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee.

The following issues were raised:

- Social housing and clarity on the Council's position on buying back properties to increase stability and diversity across communities. It was noted that the Council have a programme regarding buying back properties but are limited financially and the restricted on the number able to buy back. It was suggested that HMOs in the area be reduced through Licensing conditions.
- Cardigan Community Centre is looking for 3 additional Trustees. The Inner North West Community committee will make an appointment for fill the vacancy left by Cllr N Walshaw at the Cardigan Community Centre. This process will take place as soon as possible. Cllr Kayleigh Brooks has expressed an interest in the position. in Community Centre website: <https://cardigancommunitycentre.org/> will be promoting the vacancies and criteria.
- Concerns regarding the operation of the way some Housing Associations are operated and liaison with the community regarding particular issues. Members asked that such issues be directed to them to look into.

56 Dates, Times and Venues of Community Committee Meetings 2023/2024

The report of the City Solicitor presented members with the proposed Community Committee meeting schedule for the 2023/2024 municipal year.

The proposed meeting schedule proposes to hold the meetings on a Wednesday at 6pm, which reflect the current pattern.

The proposed dates are as follows:

- 5th July 2023
- 27th September 2023
- 13th December 2023
- 6th March 2023

Residents raised concern regarding lack of publication of meetings and explained that they have found it difficult to locate details on the location and date of meetings.

RESOLVED – To provisionally agree the dates and times as listed above and to note that the next meeting will be held on Wednesday, 5th July 2023 at 6pm. Venue TBC.

(The meeting concluded at 19:20)

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Report of: City Solicitor

Report to: Inner North West Community Committee – Weetwood; Headingley & Hyde Park; Little London & Woodhouse

Report author: Cassie Sivapalan, 0113 378 3136

Date: 5th July 2023 For decision

Community Committee Appointments 2023/2024

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor I Wilson as Chair of the Community Committee for 2023/24 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.

Main issues

Noting Appointment of Community Committee Chair for 2023/24

1. Members are invited to note the appointment of Councillor I Wilson as Chair of the Community Committee for 2023/24, as agreed at the recent Annual Meeting of Council.

Appointments to Outside Bodies including Cluster Partnerships, Housing Advisory Panels and Local Care Partnerships

2. Attached at Appendix 1 is the current schedule of organisations as delegated to the Community Committee.
3. Most recently, Member Management Committee agreed in 2019 that appointments to Local Care Partnerships be delegated to Community Committees for determination.

Appointments to Community Committee ‘Champions’

4. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

Appointment to Corporate Parenting Board

5. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Schedule of Appointments

6. The Committee is invited to review the details in the table below together with the accompanying information which follows / is appended, and determine appoints for the 2023/24 municipal year:

Organisation / Outside Body	No. of Places	Current Appointee(s)
Outside Bodies		
Cardigan Centre	1	Councillor K Brooks
Ireland Wood Children's Centre Management Committee	1	Councillor E Flint
Leeds Bradford Airport Consultative Committee	1	Councillor K Brooks
Clusters		
Extended Services North West Cluster	2	<i>Vacancy</i> (Formerly C Howley)
LHAPs		
Inner North West Housing Advisory Panel	3	Councillor J Akhtar Councillor A Garthwaite Councillor I Wilson
Little London & Woodhouse	1	Councillor J Akhtar
Headingley & Hyde Park	1	Councillor A Garthwaite
Weetwood	1	Councillor I Wilson

LCPs		
Holt Park & Woodsley LCP	1	Councillor K Brooks/A Marshall Katung
Leeds Student Medical Practice LCP	1	Councillor J Akhtar
Champions		
Childrens Services	1	Councillor J Pryor
Environment & Community Safety	1	Councillor A Garthwaite
Employment, Skills & Welfare	1	Councillor K Brooks
Health, Wellbeing & Adult Social Care	1	<i>Vacancy</i> (Formerly N Walshaw)
Corporate Parenting Board	1	Councillor J Pryor

Options

Outside Bodies

7. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within the table at section 6 / the appendices. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 8-13:
8. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
10. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
11. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

12. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations, as the Committee feels appropriate.
13. Any appointments to those Outside Bodies detailed in the appendices / section 6 which are made by the Committee at today's meeting are subject to the authorised Committee approving at its first meeting of the municipal year that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

Local Housing Advisory Panels

14. Nominations to local Housing Advisory Panel's (HAPs)

Ward Members play an important role in helping HAPs undertake their activity; sharing wider Community Committee priorities, giving updates about key pieces of work or projects, helping HAPs establish their priorities and by sharing local knowledge about community or environmental issues. Council nominations also help HAPs consider every opportunity to join HAP funding resources with local Community Committee or other funding sources for the benefit of communities.

The Inner North West Community Committee in their 2023/24 round of nominations, is therefore requested to:

- a) Nominate up to 1 Ward Member per Ward within the Inner North West HAP area
- b) To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
- c) Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes, nominations are sought on an optional basis (see Appendix 2)

Local Care Partnerships

15. Local Care Partnerships (LCPs) bring health and care providers together with other partners and local communities to improve people's experience of care to be more personalised and joined up. The second purpose is to tackle the health inequalities that exist both within local communities and across Leeds. LCPs are aligned to Primary Care Network boundaries; NHS funded collaborations of GP practices working together locally to share resources and extend their offer. Further information on Local Care Partnerships and their current priorities can be found on their website: www.leedslcps.org.uk
16. From July 2019 forwards Community Committee meetings agreed individual arrangements for representation from Members at LCP meetings. Members raised that representation on LCPs could helpfully be aligned with the existing Community Committee Health Champion role for some committees, as well as consider how wider elected members were included. Community Committees recognised there were already good relationships in place between some Members and individual GPs but that the picture varied significantly from GP practice to GP practice.
18. In previous years, appointments to LCPs have been made using a 'best fit' approach to membership, mapping the geography of LCPs to Community Committee boundaries. Appendix 3 captures this best fit. Frequency of meetings varies from one LCP to another (current arrangements are captured in Appendix 3). Whilst some

meet monthly, increasingly partners come together on a bimonthly or quarterly basis with working groups in between. All LCPs also have working groups or task and finish groups to take forward their key priority strands of work. During COVID, meetings were virtual which has resulted in a greater breadth of partners being able to attend and contribute regularly. This includes participation by Members. Moving forward, to strike a balance between attendance and ability to network and strengthen local relationships, the LCPs have moved to a model of a mix of in person meetings (at least three per year per LCP) and online meetings (mainly by Teams, some by Zoom).

19. Members are an integral part of LCPs and it is requested that the links between LCPs and Community Committees are retained and strengthened. Community Committees are therefore requested to nominate members to those LCPs aligned to their Committee.

Community Committee 'Champions'

20. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
 - To provide local leadership and champion the agenda at the Community Committee;
 - To represent the Community Committee at relevant meetings, forums and local partnerships;
 - To build links with key services and partners;
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues;
 - To maintain an overview of local performance; and
 - To consult with the Community Committee and represent local views as part of the development and review of policy.
21. As set out in the Constitution, the Community Committee is invited to appoint to the Community Lead Member roles detailed in section 6.
22. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting 2 of the roles namely:
 - Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
 - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.
23. Further to this, the Champions' Role Profile, as ratified at the Community Committee Chairs' Forum in 2022 and as presented to Community Committees last municipal year is detailed below for information:

- Lead on the oversight and delivery of a themed programme work across the Community Committee Area
- Work with elected colleagues, partners and local people to drive improvements across the committee area within the remit of the Champion theme
- To provide regular updates to the Community Committee and bring any emerging or priority issues relating to the theme to the attention of the committee
- To chair themed sub-groups, and where appropriate provide oversight on requests for grant funding relevant to the theme
- To lead on the dissemination of information and raise awareness of agreed issues relating to the theme
- Provide political influence in the delivery of the theme in the committee area
- To work with the relevant Executive Member and other themed champions across the city to address city wide priorities associated with the theme
- Support the development of local and cross committee themed projects where appropriate
- Attend and represent the Community Committee at themed events and other activities as appropriate

Corporate Parenting Board

24. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
25. Executive Board has previously agreed a clear framework for the corporate parenting role in Leeds which is set out in the Leeds Corporate Parenting Strategy 2021 - 2024. This includes ensuring a core group of councillors with a special interest in leading the work on Corporate Parenting – who are nominated to the ‘Corporate Parenting Board’. This Corporate Parenting Board includes representation from each of the 10 Community Committees alongside partners from relevant statutory and third sector organisation, and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
26. In 2021 Leeds published the City’s Corporate Parenting strategy which sets out the priorities for ensuring that our children in care and care leavers receive the highest quality services and support. This strategy is overseen by our Corporate Parenting Board, which also ensures that our ‘Promises’ to children in care and care leavers are delivered. The Board considers information including fostering services, residential care, looked after children’s educational attainment and their voice and influence across the city. Representatives on the board are expected to link back to their Community Committee and champion the importance of effectively supporting the work of the board. The Corporate Parenting Board is an important partnership within the overall framework of support and accountability for looked after children’s services and is chaired by the executive member for children’s and adult services.
27. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the forthcoming municipal year and to promote attendance and engagement with the Corporate Parenting Board. The Committee may consider it appropriate to combine the role with that of the Committee’s Children’s Services ‘Champion’.

28. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to make the relevant officers aware.

Children's Services Cluster Partnerships

29. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Leeds Children and Young People's Partnership arrangements.

30. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.

31. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).

32. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.

33. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.

34. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's policies and priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

If a Councillor is nominated to an Outside Body by the Council then that Councillor receives full indemnity from the Council. For example should someone attempt to take civil action against a Councillor personally in their role as a Council appointed trustee/director of an Outside Body; then the Council would cover the cost of defending the action against that Councillor, and if the action were successful the Council would cover any compensation which the Councillor had to pay. The only exceptions to this are for "fraud, or other deliberate wrongdoing or recklessness", or for a criminal offence (although the indemnity would cover defending criminal proceedings, if no conviction resulted). The indemnity applies to a company, trust, or charity and whether a Councillor is nominated as a director or trustee. If a Member becomes a trustee or director but has not been nominated by the Council, then the indemnity will not apply, and the Member should check that the trust, company etc. has got appropriate insurance cover for its trustees/directors.

e. Risk management

In not appointing to those Outside Bodies listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

35. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

36. The Community Committee is asked to consider and confirm appointments to those positions detailed in section 6 / the appendices, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
37. The Committee is also invited to note the appointment of Councillor I Wilson as Chair of the Community Committee for the duration of 2023/24, as agreed at the recent Annual Meeting of Council.

Background information

- None

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Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N
Cardigan Centre	Yes	1	Jul-23	1	K Brooks	Y
Ireland Wood Children's Centre Management Committee	Yes	1	Jul-23	1	E Flint	Y
Inner North West Housing Advisory Panel	No	3	Jul-23	3	J Akhtar	Y
					A Garthwaite	Y
					I Wilson	Y
Leeds Bradford Airport Consultative Committee	No	1	Jul-23	1	K Brooks	
Extended Services North West Cluster	No	1	Jul-23	1	Vacancy	Y
Holt Park & Woodslay LCP	No	1	Jul-23	1	K Brooks/A Marshall Katung	Y

Leeds Student Medical Practice LCP	No	1	Jul-23	1	J Akhtar	Y
Corporate Parenting Board		1	Jul-23	1	J Pryor	

10

10

10

Number of Places held
Number of Places created
Number of

9
9
0
9

Number of Members in the Committee Area

9

Percentage of Members on the Committee

Labour
Liberal Democrat
Conservative
Total

9
0
0
0
9

100
0
0
0

Review Period	Last App'mnt	Group
Annual	May-23	Labour
Annual	Jul-22	Labour
Annual	Jul-22	Labour
Annual	Jul-22	Labour
Annual	Jul-22	Labour
Annual	Jul-22	Labour
Annual	Jan-23	Labour
Annual	Jul-22	Lib Dem
Annual	Jul-22	Labour

Annual	Jul-22	Labour
Annual	Jul-22	Labour

Notional
Places
Allocated

9.00

0.00

0.00

0.00

Housing Advisory Panel	LCC Homes	Ward	LCC Homes
Inner East	6771	Burmantofts & Richmond Hill	4220
		Gipton & Harehills	2551
Inner North East	2895	Chapel Allerton	1832
		Moortown	477
		Roundhay	586
Inner North West	3543	Headingley & Hyde Park	475
		Little London & Woodhouse	1804
		Weetwood	1264
Inner South	6159	Beeston & Holbeck	2366
		Hunslet & Riverside	1735
		Middleton Park	2058
Inner West	7864	Armley	2637
		Bramley & Stanningley	2871
		Kirkstall	2356
Outer East	4338	Killingbeck & Seacroft	4338
Outer North East	2252	Alwoodley	1057
		Harewood	366
		Wetherby	829
Outer North West	3510	Adel & Wharfedale	613
		Guiseley & Rawdon	687
		Horsforth	858
		Otley & Yeadon	1352
Outer South	4076	Ardsley & Robin Hood	869
		Morley North	909
		Morley South	1064
		Rothwell	1234
Outer South East	5253	Crossgates & Whinmoor	1808
		Garforth & Swillington	852
		Kippax & Methley	1099
		Temple Newsam	1494
Outer West	4847	Calverley & Farsley	703
		Farnley & Wortley	2436
		Pudsey	1708

(11 May 2023)

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Councillor Alignment to LCP areas

LCP		Suggested Community Committee Member Appointment
Seacroft, Cross Gates and York Road	Seacroft – bimonthly, usually Tuesdays	Inner East
	York Road – meet monthly, second Tuesday morning of the month	Inner East and Outer East (Halton Moor and Cross Gates)
	Cross Gates – bimonthly, Tuesday afternoons	Outer East
LS25/26	Garforth/Kippax/Rothwell – quarterly, for 23/24 these are themed marketplace and workshop events focused on obesity, health and wellbeing at different life stages	Outer East
		Outer South
Central	Central – quarterly, usually Wednesday afternoons	Inner North East
HATCH (Chapelton, Harehills, Richmond Hill & Burmantofts)	Meet monthly alternating between a business meeting and a themed workshop, Tuesday afternoons	Inner North East
		Inner East
Wetherby	Wetherby – quarterly, usually Wednesdays	Outer North East
Holt Park and Woodsley	Quarterly in person, usually Wednesday mornings	Inner North West
Leeds Student Medical Practice	Bimonthly – Tuesday afternoons	Inner North West
Otley and Aireborough	Quarterly – usually Wednesday afternoons	Outer North West
Inner South Communities (was known as Beeston & Middleton LCP)	Quarterly, usually Wednesday afternoons, we have planned the remaining meetings of 23/24 on afternoons that do not clash with inner south community committee dates	Inner South
Morley	Morley – bimonthly, usually Wednesdays	Outer South
Armley	Armley – quarterly on Tuesday mornings	Inner West
	Bramley, Wortley & Middleton - bimonthly	Inner West and Outer West
West Leeds	Pudsey and Bramley – quarterly	Outer West



Report of: Rosie Revell, Team Leader, Safe and Sustainable Travel

Report to: Inner North West Community Committee

Headingley & Hyde Park, Little London & Woodhouse & Weetwood Wards

Report author: Rosie Revell

Tel: 0113 3784105

Date: Wednesday 5th July 2023

To Note

Highways- Leeds Safe Roads Vision Zero

Purpose of report

1. To provide the Inner North West Community Committee with an understanding of the recently adopted Vision Zero Strategy and its action plan and to gather input from elected members and residents.

Main issues

2. The presentation is intended to provide the Inner North West Committee with an understanding of the current road safety situation in their area. Until 2013 deaths and serious injuries from road crashes had been steadily falling. That decline has now plateaued and the steady rise in numbers since has led to a rethink and refresh to the Local Authority's approach to road safety. We know we must do something differently.
3. The presentation will highlight this need for a new approach to road safety and enter a dialogue as to what the road safety team/active travel can do for each area, building on what we have offered in the past. It will invite a discussion as to what the Committee feel they can do to help in achieving Vision Zero in their area.
4. The agenda item will then widen to allow further discussion on Active Travel initiatives in their area. Those attending will be given the opportunity to provide feedback to how we can work in partnership with them to achieve the aims of the Vision Zero strategy and action plan and current and future Active Travel plans.

Recommendations

5. Elected members are asked to note the contents of the report, presentation and Vision Zero Strategy/Action plan
6. Elected members are asked to note the Active Travel discussion



Report of: Head of Locality Partnerships

Report to: Inner North West Community Committee
(Headingley & Hyde Park, Little London & Woodhouse and Weetwood)

Report author: Marcia Cunningham **Tel:** 07545604317

Date: 5th July 2023 **For Information**

Inner North West Community Committee Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Updates by theme

Children and Families: Champion Cllr Pryor

3. The Children and Families sub-group has not met since the last Inner North West Community Committee meeting, however delivering Play Streets was agreed as a priority. Play Streets provide a safe place for children to play, bring families together who live on the same street and help to spread the message about the importance of play for children. The first play street organised by the INW CC with local residents took place on May 31st on Farrar Lane, Ireland Wood which included a visit from the Lord Mayor. The afternoon was a success with many games including football, hula

hoops, skipping and races



Update from Burley, Little London, Quarrymount Childrens Centres

Family Work continues to increase significantly, and we are currently holding a waiting list for family support of 16 cases. The team at present are all carrying a caseload of 12, so that is 60 open cases. Needs continue to be linked to Domestic abuse /Children on CP / CIN Plans / Poverty /Mental Health of mother and children with Special Educational Needs of which we are seeing increasing numbers in the North West.

We have planned for service delivery from Easter to July and have a number of things happening. We are delivering all the below currently, however these are in differing locations to identified below.(Within my 3 reach sites though).

- Stay and Play groups in Burley and Little London. The Little London group is developing really well and continues to be very busy, as does our provision in Burley.
- PEEP – A group for both parents and their children to come together at Little London Primary – Our new PEEP group in Little London saw 9 families and their children accessing this and so we are delivering a further course in Little London before the summer school holidays.
- HENRY (Health, Exercise and Nutrition for the really young)– Is currently being delivered in Little London. The primary school are also instrumental in sign posting families to our service, so this is working well.
- Family Learning for adults – Little London and Burley Park is progressing well. It is likely they will be enjoying a summer trip to the seaside,
- Breast feeding group in Burley
- New breastfeeding group in Little London Primary School has now commenced and this is building numbers steadily – the space in the school is lovely and inviting and we are lucky to have a strong partnership in school.

- ESOL in Little London Primary School – again going well and numbers of attendees is good.

The team still continues to gift the Moses baskets /Fire Alarms/Carbon monoxide detectors to families who require these.

The Chatterbox project - which was funded through committees funding continues to grow as we are receiving more referrals from professionals where speech and language is an identified need for the child. This is what we are seeing as a result of the pandemic in young children

Home Learning Packs - This valuable resource is also really well used. Committees generously supported this project last year, and the children greatly benefit from these wonderful resources.

Environmental Sub-Group : Champion Cllr Garthwaite

4.The Environment Sub-Group has not met in the last quarter.

Health and Well-Being: Champion Vacant

New Leeds Stop Smoking Service

The new Leeds Stop Smoking Service will be supporting smokers to reduce their nicotine dependency and quit for good. With around 122,000 adult smokers in Leeds, this service aims to help reduce this number.

Smokers wishing to access the service will be given a choice of treatment based on need and preference, including nicotine replacement therapy and e-cigarettes. They will work with a trained smoking cessation coach to develop a personalised plan. Support extends to a year after each person's quit date to make sure people are given the best possible chance to stop smoking permanently. The Leeds Stop Smoking Service will be replacing the previous One You Leeds service which ended on 31 March 2023.

To register for the service, visit [Leeds Stop Smoking Services](#).

We also have a range of leaflets and posters about smoking and vaping that are available to order and keep for free:

- Vaping and e-cigarettes: the facts (order code P733)
- Vaping and e-cigarettes: the facts for parents and carers (order code L318)
- Quit smoking (order code L305)
- Vaping is at least 95% less harmful than smoking (order code L319)

Should any individuals or organisations require them.

Active Leeds: Strength Campaign

Strength training is for everyone no matter your ability or disability. It's a crucial ingredient for leading an active, independent life. As you get stronger, you should find yourself able to do other things to increase your overall activity levels, whether at home or in the community. Have a go at home using pieces of furniture, outside in parks, or at the gym if that's where you're comfortable! Why not try using a park bench to practice some 'sit-to-stands' to build your leg strength or clear a space at home to do some floor-based exercises.

Visit the Active Leeds webpage for a range of examples of how to start your strength journey: [Active Strength \(leeds.gov.uk\)](https://leeds.gov.uk/active-strength)

Lunch club grants (2023)

Leeds City Council Public Health provide an annual lunch club grant that funds approximately 90 clubs with an anticipated total of 3,000 beneficiaries combined. This supports the authority's Best Council Plan (2020 – 2025); to be age friendly by promoting opportunities for older people to be healthy, active, included, and respected; and to be the best city for health and wellbeing by weighting grant allocations based on deprivation to reduce health inequalities supporting the improvement of the health of the poorest the fastest.

Additional Public Health funding was provided in 2022/23 to enable clubs to do more to support their community over winter. This included offering more hot meals, home delivery of hot meals, registering as a 'Warm Space', and providing information and advice about keeping safe and warm during winter.

To find out what local lunch clubs are funded in your area, please visit: [Community Investment In Leeds | Leeds Community Foundation \(leedscf.org.uk\)](https://leedscommunityfoundation.org.uk/)

Roundup: Dying Matters Week 2023

The [Leeds Dying Matters Partnership](https://leedsdyingmatterspartnership.org.uk/) support the annual Dying Matters national campaign by Hospice UK, working in partnership with communities to get people talking and sharing stories openly about dying and grief, to reduce the associated stress, stigma, and social isolation.

This year Dying Matters Awareness Week ran from 8th – 14th May 2023 and was celebrated with a week of events, workshops, coffee mornings, crafting, conversations and much more! If you still want to get involved, please do:

- Complete and share this short [Leeds Dying Matters Partnership survey](https://leedsdyingmatterspartnership.org.uk/survey) (2 – 3 minutes).
- Complete and share this [West Yorkshire Palliative and End-of-Life Care 2023 Survey](https://www.wyph.org.uk/2023/05/08/wyph-end-of-life-care-2023-survey/).

We also have developed a free resource to get people talking future planning with the ["What If Things Change" booklet](#). We have a small amount of funding to support dissemination in local communities, please email if you are interested: agefriendly@leeds.gov.uk



HEALTH INEQUALITIES FUND-CARING FOR COMMUNITY PROJECT-COMMUNITY 'CHECK-IN PROJECT'. (UPDATE).

Public Health working with North Central Local Care Partnerships have secured some health inequalities funding for Little London to run health checks at Little London Community Centre. The provider for this is the well established and respected third sector organisation Barca. This project will allow local residents especially those reluctant to visit GP surgeries to access free blood pressure checks as well as assistance for mental and emotional health issues and support in surviving the 'cost of living crisis'. Healthy living advice will be available after the blood pressure tests and signposting to relevant health services. The project's friendly and informal nature set in the community has encouraged more local people to enjoy the benefits of this service and build resilience and self-sufficiency in financial as well as emotionally tough times as we emerge from the pandemic. Partners are very excited to have secured the funding which should guarantee eight months worth of activity on these vital topic areas. The initiative has enjoyed some early success averaging ten community members visiting each week, this is very encouraging and we hope this continues throughout the rest of this year. At the LCC Housing and Communities Team event the staff conducted over forty health checks. The project is to be reviewed mid term in March 2023 and it is hope further funding will be secured. The project may join forces with LCC Wellbased project to recruit more local residents to the project. For more details follow the link. [WELLBASED | School of Earth and Environment | University of Leeds](#)

A breakdown of the project is below.

1. A weekly drop located in the friendly and informal setting of Little London Community Centre located next to the local Primary School and Children's Centre in for four hours every week where residents could access three things.
One: Free Health Check monitoring blood pressure and appropriate advice on what action to take.
Two: Advice and support on mental and emotional health issues and immediately offering residents if interested access to Barca Better Together Groups and a Practice Social Prescriber (or health coach where appropriate) if available or Linking Leeds Social Prescribers.
Three: Advice and support if experiencing fuel poverty and impact of rising cost of living. Financial aid links and practical support.
2. The drop in would be presented in an extremely informal, friendly, and welcoming manner and to entice community members in we could offer social groups recipe station or free 'money buddy' debt advice.
3. Building on the success of Covid-19 pop-up testing and vaccine services in this specific community works with trusted third sector organisation embedded in the community such as Barca and groups they have supported such as <http://www.baharwomen.org/contact-us.html> and <https://artstogetherleeds.co.uk/partner/little-london-arts/> and <https://www.owlsleeds.org/> to promote the event. We have strong connection with the local primary school and children's centre through our former local Best Start Zone (helping local children reach their full potential). Barca also have three workers already in the area working with oversubscribed groups.

The project started in September and is set to close at the end of June 2023. Unfortunately due to budget cuts there is no health Inequalities Funding to continue this initiative.

For more information please contact: Bill.Owen@barca-leeds.org or Jonathan.Hindley@leeds.gov.uk

Cleaner Neighbourhoods Team Update Headingley & Hyde Park + Little London & Woodhouse Wards

Street Cleansing

We are continuing to work on our daily high foot fall areas as well as targeting a different section of the 2 wards each day. This is working well to ensure all areas of the wards are cleansed at least once a week on top of us clearing hotspot areas too. The student Changeover increased resource program will begin on the 19th June and run through to 16th July which I updated members on at the briefing on 6/6/23.

Enforcement

We are still receiving a high amount of service requests for enforcement action within both wards and the 2 officers we have are managing this and prioritising based on risks to public health. We are having many positive results due the working relationships our officers have in the community. We will have an increased number of officers over the Student Changeover Period that will mean as many as 10 will be patrolling the wards daily, offering advice and issuing fines when necessary.

Education

Our Street Wardens James and Thomas have been working well in targeted areas taking on projects such as targeted bin etiquette education project in the burley lodge area after Councilor Brooks raised a few of the local residents concerns and put me in touch with them. We have had good feedback on the project from the residents and will continue to work closely with them. the Street Wardens are also heavily involved with the educational aspect of planning and running the student changeover project and have been spending the last couple of months engaging with landlords, letting agents and students advising them on what their responsibilities are over this period. James also came up with and put into place a food donation project for leaving students and is working well with local partners and Rainbow Junktion to put as much back into the community as possible.

PSPO

PSPO continue to be one of our priorities and we have now had over 25 cases successfully prosecuted in court resulting in over £15,000 in fines, victim surcharges and costs. We continue working closely with the cities higher education institutes and looking at ways we can engage with students as early in the PSPO process to change behaviours and negate need for enforcement. In the last 3 months alone we have 156 cases of bins left out in breach of the PSPO.

General Staffing

We have recently recruited to our last vacancy. This new member of the team will be designated to driving a street sweeper on the opposite shift to our current sweeper driver. This will mean our path sweeper capacity will double in the coming months once training is completed.

**Housing Leeds
No Report**

Housing Advisory Panel

Update on recently approved HAP bids

INW_28_2223 LLWFC – Storage Container – Planning permission approved.

INW_30_2223 – Raynel Garage. All built and currently in use supporting residents with free uniform.

INW_44_2223 Oatland Place fence is now complete.

INW_48_2223 Little London Breastfeeding Group has started sessions, I attended a session. The new resources were welcomed by attendees.

Budget for 2023/2024

Budget Summary Sheet 2023/24 Inner North West	Totals	Budget	2023/24 e	Expenditur
Budget for 2023/24	£29,228.75			
Carry Forward from 2022/23	£250.96		0.00%	
TOTAL 2022/23 BUDGET	£29,479.71		% available	
Approved Budget Spend 2023/24	£-		100.00%	
Available Budget (Balance)	£29,479.71			

New HAP bids taken to the panel on 18th May

INW_01_2324 Little London Fun Day – Approved, planning underway.

INW_02_2324 Blenheim View – Bin – Approved.

INW_04_2324 Iveson Grove - Tree – Approved.

INW_05_2324 Green Guardians – Approved at half the amount pending further information from Groundworks.

INW_06-2324 Hyde Park Football Club – Approved at a lower amount of £2000.

- Currently working with residents in Ireland wood to continue to grow/re-establish the residents group, this is following on from a successful “playstreet” initiative.
 - Residents in the Little London area are hoping to start a new group, meetings have been held with ward members and housing representatives.
 - Working closely with local organisation to ensure there are lots of opportunities for engagement at the Little London and Headingley and Hyde park family fun days.
 - Weetwood virtual walkabout was a success, now looking at estates to be used to launch the walkabout in the Little London and Woodhouse area.
- . Leeds Credit Union supported 155 resident and took 141 referrals.

Employment and Skills – Champion Cllr Kayleigh Brooks
No Update

CCTV Update on Cameras

CCTV Report – 23rd November 2022 – 30th April 2023

1.0 Introduction

The LeedsWatch service is currently undergoing a review which is looking at all aspects of the service, including the operation of the control room, effectiveness of its cameras.

The review is also to include a reporting strand which will serve to agree the way forward to provide information regarding CCTV to Councillors and Partners.

This report covers the different types of incidents captured by CCTV operators in real time for the cameras located in the Inner Northwest committee area, for the 23rd of November 2022 – 30th April 2023

2.0 Cameras in the Inner Northwest area

7 cameras were used to capture the incidents in Inner Northwest area committee within this six-month period.

3.0 GDPR – Information Sharing

The introduction of the GDPR 2018 regulations reviewed the area of information sharing and therefore restricted the detail of what can be provided. As a result, the content of this report may not have the detail of specific incidents previously reported but provides a summary of the types of incidents within the area.

3.0 Incidents captured by CCTV operators:

Inner Northwest Cameras incidents (23 rd November 2022 – 30 th April 2023)								
	Nov	Dec	Jan	Feb	March	April	Total incidents per category	
Alarm Activation							Alarm Activation	0
Begging	2	5		3	2		Begging	12
ASB					1		ASB	1
Demonstration							Demonstration	0
Drugs							Drugs	0
Enforcement							Enforcement	0
Fire							Fire	0
Health & Safety	1						Health & Safety	1
Police Operation	2					2	Police Operation	4
Public Order	1	1	1	2		1	Public Order	6
Road Traffic		3	1	1			Road Traffic	5
Sexual Offences							Sexual Offences	0
Suspicious Events			1				Suspicious Events	1
Theft	1						Theft	1
Travellers							Travellers	0
Weather							Weather	0
Begging							Begging	0
Total Per Month	7	9	3	6	3	3	Total sum of incidents	31

Social Media

- The Inner North West Community Committee Facebook Page now has 933 followers (15/06/23) an increase of 26 from March 2023.

Consultation and Engagement

5. The Community Committee has, where applicable, been consulted on information

Equality and Diversity/Cohesion and Integration

6. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

7. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
 8. 76Vision for Leeds 2011 – 30
 9. Best City Plan
 10. Health and Wellbeing City Priorities Plan
 11. Children and Young People's Plan
 12. Safer and Stronger Communities Plan
 13. Leeds Inclusive Growth Strategy

Resources and Value for Money

14. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

15. There are no legal implications or access to information issues. This report is not subject to call in.

Conclusions

16. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

To note the contents of the report.



Report of: Head of Locality Partnerships

Report to: Inner North West Community Committee
(Headingley & Hyde Park, Little London & Woodhouse and Weetwood)

Report author: Marcia Cunningham

Tel: 07545604317

Date: 5th July 2023

For Decision

Inner North West Community Committee – Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24 .

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. All Inner North West Members were invited to a workshop on 7 November 2017 to consider how they would like to allocate the CIL Neighbourhood Fund in the INW area. As a result of these discussions, it is recommended that any funds raised through CIL are allocated in line with the current Wellbeing process; with the money to be pooled to be allocated across all three wards. Members agreed this recommendation.
9. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender reassignment, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
10. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
11. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

12. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
13. The Community Committee has previously approved the following ‘minimum conditions’ in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
 - details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members’ information.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

14. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2023/24

The total revenue budget approved by Executive Board for 2023/24 was **£85,460** for the Inner North West Community Committee. **Table 1** shows a carry forward figure of

£64,211.26 which includes underspends from projects completed in 2022/23. The total revenue funding available to the Community Committee for 2023/24 is therefore **£96,726.03**

15. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
16. The Community Committee is asked to note that there is currently a remaining balance of **£45,915.47**. A full breakdown of the projects is listed in Table 1.

Table 1: Wellbeing Revenue 2023/24

	£
INCOME:2023/24	£85,460
Balance brought forward from previous year	£64,211.26
TOTAL AVAILABLE: 2023/24	£ 96,726.03

	£
Ward Projects	
Small Grants and Skips	£5,000
Community Engagement	£1,500
YAF Summit	£1,200
Christmas Lights	£12,500
Community Heroes Event	£2,500
SEND Activity Day	£1,000
Little London Commissioned project for Parents and children	£2,000
Hamara Ladies Group at Burley Lodge Centre	£12,234.56
Little London Family Funday	£3,000
CCTV Camera Maintenance	£3,000
Volunteer Training Courses Commissioned	£2,300
Ireland Wood Food Pantry Commissioned Revenue Costs	£4,576
Totals	£50,810.56
Balance remaining (Total)	£ 45,915.47

Covid Funding 21/22 £15,000 pot agreed £5,000 per ward Balances Remaining

Little London & Woodhouse	Headingley & Hyde Park	Weetwood
Balance: £ 1,076	Balance: £0.00	Balance: £1,470

New Applications:

Hyde Park Unity Day £ 6,976

Funding to support the delivery of Unity Day on Woodhouse Moor in August.

West Yorkshire Police Operation Mineral £ 1,900

Funding will be used towards a project aimed at young people to show the realities of knife and gun crime working alongside firearms officers and delivering sessions within schools.

INW CC Commissioned project Room Hire Charges for community venues to support Money Buddies Sessions. £ 1,515

This is due to the 23/24 LCC Central funding for Money Buddies excluding room hire. Welcome In and Meanwood Community Centre require room hire charges to be paid in order to continue as sustainable community venues.

Leedswatch CCTV Cameras Maintenance Costs for 23/24 £7,000

This funding will cover the maintenance costs for all 7 cameras which are located across Little London & Woodhouse and Headingley & Hyde Park Wards

Leedswatch CCTV Cameras Maintenance Costs for 22/23 for 4 cameras £4,000

This funding will cover the historic maintenance costs for 4 cameras in the Burley area which was inadvertently missed from the original Leedswatch application already submitted.

Total Funding Required: £21,391

Delegated Decisions (DDN)

- **CiL: £10,170 Meanwood Park Play Area.** Improvements to the play area
- **Wellbeing: £3,000 Little London Family Funday.** Funding for the funday event which is matched by HAP funding
- **Small Grant: £500 Dales Bus.** Funding to support alongside other CC areas a new service linking the INW to the Dales.
- **CiL: £29,000 Ireland Wood Food Pantry.** Funding to support capital works to convert existing premises into a new community food pantry. **Wellbeing: £4,576** Funding to support the employment of a P/T worker to oversee the running of the pantry.
- **Wellbeing: £2,300 Volunteer Training Courses.** Funding to commission the delivery of training for volunteers across the INW (First Aid, Food Hygiene, Safeguarding, Mental Health First Aid)
- **CiL £2,076 Silk Mill Play Area Improvements .** Funding alongside WBI to enable the completion of improvement works

Monitoring Information

17. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

18. Monitoring information will be provided for the next committee meeting.

Youth Activities Fund Position 2023/24

19. The total available for spend in Inner North West Community Committee in 2023/24 including carry forward from previous year, was **£32,815**

20. The Community Committee is asked to note that so far, a total of **£26,970** has been allocated to projects, as listed in **Table 2**.

21. The Community Committee is asked to note that there is a balance of **£5,845** in the Youth Activity Fund. A full breakdown of the projects is available on request.

Table 2: Youth Activities Fund 2023/24

Income	£
Carried forward from previous year 2022/23	£1,200
New YAF budget allocation for 2023/24	£31,615
Schemes approved in previous year to be delivered this year 2020/21	£739.51
Total available budget for this year 2022/23	£32,815

Projects 2023/24	Amount Approved
Art Camp Easter	£1980
Leeds Hyde Park FC	£10,000
Breeze Events (Tinshill & Ireland Wood)	£7,600
Weetwood Youth Project	£4,530
INW Holiday Project	
Total spend against projects	£ 26,970
Balance remaining	£ 5, 845

New Applications

Jungle Kids - £4,000

Funding to run the summer Child care project from Cookridge Village Hall.

Luttrell Children's Home - £1,500

Funding for activities for the resident young people to enable them to go on day trips, engage in sports such as to Barnsley Metrodome including transport.

Community Theatre Project, She is £485

The funding will support the development of a piece of theatre for women from around LS16 themed around safety. This is in response to local consultation. (Funding is also being sought from ONW CC)

Community Tennis Project Woodhouse Moor £165

The funding will allow an additional adult tennis session for beginners as this has proved extremely popular and effective at making the sport more inclusive and accessible for local residents.

Capital Budget 2023/24

The Inner North West has a capital budget balance of **£9,035.38** to spend, as a result of capital injections and project spend. Members are asked to note the capital allocation in **Table 4**.

TABLE 4: Capital 2022/23

	£
Starting total	£25,998.32
Capital Injection October 2021	£2,900
Stepping up to Melville Place	£4,344
All Hallow Church	£7,000
Raynel Garth Lighting Project	£3,887.04
Lovell Park View Fencing	£1,700
Capital Injection May 2022	£5,500
Vineyard Church Food Pantry	£2,767
Springbank Primary School Storytelling Chair	£810.60
Capital Injection October 2022	£2,900
Little London Football Club	£900
Woodhouse Community Centre	£3,575.40
Road Block Sound System	£3,278.90
Balance remaining	£9,035.38

New Application

Community Infrastructure Levy (CIL) Budget 2023/24

23. The Community Committee is asked to note that an injection of £41,743.33 has been made in 2023 with a total made available to the committee for 2023/24 of 138,469.77 There is currently a remaining balance of **£99,299.77** detailed in **Table 5**.

TABLE 5: CIL 2022/23

	INW (£)
Remaining Balance March 2023	£96,726.44
Injection 1	£41,743.33
Starting Position 2023-2024	£138,469.77
Meanwood Park Play Area	£10,170.00
Ireland Wood Food Pantry	£29,000.00
Silk Mill Play Area	£2,076
Total Spend	£41,266.00
Remaining Balance	£97,223.77

New Applications:

Little London Food Pantry Container £ 4,337

Funding required to pay for ramp, hand rail disability access. Costings have increased due to inflation.

The Hollies Tennis Courts £2,100

Funding for the re-painting of the tennis court lines

Corporate Considerations

Consultation and Engagement

24. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

25. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

26. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

27. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

28. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

29. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

30. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

31. Members are asked to note/determine as appropriate

- a. Details of the Wellbeing Budget position and new applications listed (Table 1)
- b. Review of the minimum conditions (paragraph 13)
- c. Monitoring information of its funded projects (paragraph 17)
- d. Details of the Youth Activities Fund (YAF) position and new applications listed (Table 2)
- e. Details of the Small Grants & Skips Budget and new applications listed (Table 3)
- f. Details of the Capital Budget and new applications listed (Table 4)
- g. Details of Community Infrastructure Levy (Table 5)